

Code of Behavior

Rules for N.S.C.A.R. Functions

National Convention, Regional Meetings, any nationally sponsored event

(Adopted February 2, 1976)

(Amended December 3, 1982)

(Amended October 17, 1983)

(Amended October 16, 1991)

(Amended October 16, 1995)

(Amended February 8, 1999)

1. Appropriate dress is required at all C.A.R. functions. The Dress Code shall be printed annually in the National Convention Brochure, in the invitations to all Regional Meetings and in the notice to any nationally sponsored event.
2. All persons shall respect the comfort of other guests in the function hotel by refraining from being noisy in the corridors or rooms after 11:00 p.m. while others are trying to sleep.
3. All persons shall obey the laws of the jurisdiction in which the function is being held and the laws of the United States of America, specifically laws concerning alcohol, drugs and tobacco.
 - a. Laws governing the drinking of alcoholic beverages vary from state to state; however, all members, seniors, and guests are expected to refrain from drinking any alcoholic beverages in individual rooms of the hotel and in public. Those found violating the Code of Behavior in relation to alcoholic beverages, drugs and/or tobacco will not be allowed to participate in the C.A.R. function.
 - b. It is illegal to stay in the function hotel without being registered with the hotel.
4. All persons shall be prompt in attending all sessions of the function and shall occupy the seat or area designated for them.
5. A member/guest may not leave the function hotel during the duration of the function for any reason that is not part of the official function without the permission of his/her senior chaperon.
6. All persons attending the C.A.R. function are expected to comply with the Code of Behavior. This includes ALL members, ALL adults, and ALL guests from the beginning of the function until the conclusion of all activities of the function.
7. **Administrative Committee**
 - a. The Administrative Committee serves as a disciplinary board to review all cases of violation of the Code of Behavior and to take appropriate action.
 - b. The National President and the Senior National President shall appoint an Administrative Committee of five (5) consisting of a Senior Chairman, one (1) C.A.R. senior leader (one male and one female), and three C.A.R. members (at least one male and one female). Notifications of violations of the Code of Behavior shall be given in writing to the Senior Chairman. This notification may be made by either members or seniors. Persons shall be apprised of the charges made against them and given an opportunity to reply before action is taken.

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- c. The Administrative Committee shall report to the National President and Senior National President all considerations, proceedings and decisions. In all cases of violation of the Code of Behavior, the National President and Senior National President, after consultation with the Administrative Committee, shall be empowered to declare any violator excused from further participation in the function, to send the violator home, or to determine other appropriate action.

8. Procedures for Implementation of the Code of Behavior

- a. All cases of alleged violation of the Code of Behavior must be referred to the Administrative Committee of the Code of Behavior.
- b. The Administrative Committee shall:
 - 1) Investigate each case fully and carefully and shall be certain party/parties in question are properly and accurately identified.
 - 2) Consult with the immediate chaperon of the party/parties involved in any alleged violation (Senior State President and parent if there).
 - 3) Apprise party/parties of the charges made against them and give said party/parties an opportunity to reply.
 - 4) Determine if a violation of the Code of Behavior has occurred.
 - 5) Report the violation and any recommended action to the National President and the Senior National President.
- c. In all cases of violation of the Code of Behavior, the National President and Senior National President, after consultation with the Administrative Committee, shall be empowered to declare any violator excused from further participation in the function, to send the violator home, or to determine other appropriate action.
- d. The Administrative Committee shall explain fully to the violator why this action is being taken.
- e. If the violator is excused from any further participation in the function, the State must provide supervision for this member/guest.
- f. If it is determined that a violator be sent home, the following procedure shall be followed:
 - 1) The Chairman of the Administrative Committee shall be responsible for contacting an official chaperon and together they shall contact the parents.
 - 2) The parents shall be consulted on how a member/guest is to be sent home. Be certain the parents understand they are responsible for all expenses incurred by this action.
 - 3) Be certain the member/guest being sent home can be met.
 - 4) If it is impossible for some reason to send the violator home, the State must provide proper supervision to see that he/she does not attend any further part of the function.
- g. All proceedings of the Administrative Committee shall remain confidential.